



*Professional Fishing Instructors and Guides  
Association Inc.*

**Application for Membership Renewal**

**2016/17**

*Please complete all sections of this form and mail to the President.  
Your form must be returned by 31 July 2016 or your membership will cease.  
Please return to:*

**Steve Williamson  
Lake Jindabyne Trout Fishing Adventures  
Shop 1  
Snowline Centre  
Kosciuszko Road  
Jindabyne  
NSW 2627**

**Remember to include your cheque or pay by EFT to  
Professional Fishing Instructors and Guides Association  
CBA  
BSB 062523  
ACC 10116624**

### **Purpose of the Association**

To ensure members demonstrate and are recognised for their high standard of knowledge, skill, and professionalism in instructing and guiding recreational anglers.  
To represent and protect the interests of members.

### **Code of ethics of the Association**

- Observe high standards of business ethics in all dealings.
- Ensure their image, as evidenced by their behaviour and the appearance of their dress, plant, equipment and tackle, at all times reflects a high standard of professionalism.
- Maintain exemplary standards of behaviour in relationships with clients, other anglers and users of the aquatic environment.
- Ensure that all instructing and guiding operations are based on well developed skills and contemporary techniques.
- Observe, foster and promote all fishing regulations.
- Ensure good standards of sportsmanship in all fishing activities with particular reference to the welfare, conservation and propagation of the target fish species.
- Encourage and promote conservation of the environment, the fish and the species upon which fish feed.
- Demonstrate an authoritative knowledge and understanding of the natural history and heritage of the fishery and its surrounds.

### **Annual membership renewals are due on 1st July.**

Applications for membership renewal must be in writing on this 'Application for Renewal of Membership and Accreditation' form, and the declaration at the end of the form signed and dated by the applicant.

**Applications must be accompanied by an Annual Subscription of \$250.00, payable by cheque or EFT.**

Information provided will be treated as confidential and will be seen only by the assessment committee members.

Incorrect, incomplete, or misleading information given in the Application Form may result in membership of the Association being cancelled.

Please complete all parts of this form, however if your details and licences have not changed from last year, then you may write 'as last year' in the provided space.

Please attach photocopies of new or renewed licences and qualifications where applicable.

**Part 1. Applicant and business details.**

Applicants must offer their services through a business entity which is properly set up to deal with the public. They may own the business as a sole trader or in partnership, or they may be employees or subcontractors of the business. Having clients referred by a business is not in itself enough to indicate that the applicant is working under the umbrella of the business. One test is who does the client pay? When the contractual arrangement is directly between the applicant and the client, the applicant must be trading as a registered business.

**Name and address of Applicant**


**Business name**

**Australian Business Number (ABN)**


**Business Address** (if different from applicants address)


**Applicants relationship to the business** (Owner, partner, subcontractor, employee, or give details of any other.)

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**Contact details of the business** (include multiples if applicable)

Phone No/s:	Fax:
Mobile/s	
Email:	
Internet site/s:	

**Contact details of applicant if different to the business**

Phone No/s:	Fax:
Mobile/s:	
Email:	
Internet site/s:	

**Products and services offered by the business. Please include all activities of the business.**


**Part 2. Licensing and insurance.**

The business and the member must meet legal requirements for licensing and insurance. In addition, public liability insurance cover of at least \$5 million is required (*\$10m recommended*). The member must confirm compliance with all statutory regulations in respect to buildings, vehicles, boats, or other plant in use.

The details will vary depending on the nature of services being offered, but will include some or all of the following:

- Public liability insurance policy.\*
- Drivers licence, vehicle registration and insurance.
- Marine licences, vessel survey, boat registration and insurance.\*
- Liquor licences.
- Federal, State, or Local Government permits (National Parks, etc).\*

**IMPORTANT! \* Annotated items must be supported by photocopies of current documents**

Description of Document	Issued by	Ref No	Issue date	Expiry date	Copy attached (tick)

*I confirm that to the best of my knowledge I am complying with all statutory regulations relating to buildings, vehicles, boats, or other plant in use.*

Member's signature \_\_\_\_\_ Date \_\_\_\_\_

**Part 3. Safety and security.**

Describe briefly procedures for dealing with emergencies, including first aid equipment and training. It is expected that applicants will have completed a formal first aid course, and hold a valid certificate. Details should be given.


**Part 4. Member Classification**

Previously when you joined the PFIGA you became a Provisional Member, which lead to being a Full Member once your provisional period expired.

Just being a Provisional Member or a Full Member never really identified the areas in which you specialized. There was no indication given to the public regarding your areas of competency.

Now with the introduction of the National Fishing Courses as well as our own move towards member accreditation, the membership voted at the AGM in Albury 2010 that all members should be classified into the competencies under which they operate.

It was voted that these classifications should be introduced in this new financial year.

An explanation of membership levels is found below.

**Provisional Member**

Member that has just applied for PFIGA membership and MAY have been in business as an instructor or guide for under 12 months. (The committee has the provision to vote on full membership at any time once the new members business professionalism has been satisfied, this may mean ‘skills testing’.)

**Full Member Instructor / Guide (Saltwater, Freshwater or both)**

Member that is an experienced instructor and guide (of more than one year of professional operation) satisfying the PFIGA membership of their competency and professionalism in their current field of operation.

**Full Member Instructor**

Member that works as a fishing instructor only and does not guide. Examples – TAFE instructor or casting instructor. This member may have his insurance covered by an outside institution.

**Full Member Accredited Instructor / Guide**

Member that has full PFIGA accreditation or accreditation recognised by the PFIGA eg Australian Tourism Accreditation (ATAP).

**Full Member Trainer**

Member that may be also an instructor/ guide that can also be accredited but also has a Certificate IV in Training and Accreditation that is working as a trainer teaching the Recreational Fishing Courses.

Can you please indicate from the above choices under which category your business operates.

**NB Your existing classification and area(s) of competency are noted on your mailing address; if you wish to change your classification please provide supporting documentation.**

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**Part 5. Miscellaneous**

You may provide details here of any other facet of your business that you consider to be relevant to this application that is not already included.


**Declaration**

In making this application for renewal of membership of the professional Fishing Instructors and Guides Association I declare that:

The business details given in this form are correct.

1. The licences, permits and insurance policies referred to are held by me.
2. The business systems, facilities, plant, equipment and buildings described in my original application for membership form have not changed substantially. (Otherwise, please attach details of changes that have occurred.)
3. I have read the Associations' Code of Ethics and agree to abide by them.
4. A cheque for my Annual Subscription of \$250.00 is attached or paid by EFT.

Signature and date.....